

Nova Scotia Nature Trust

Volunteer Job Description

Dinner Committee – Ticket Sales Team Member

Held each fall, the annual dinner is a major fundraiser for the Nature Trust, as well as an awareness-raising and public relations event. The Ticket Sales Team is responsible for selling tables and tickets to the Nature Trust's Annual Dinner.

Role Description:

The volunteer will:

- Communicate with Dinner Committee chair and Fund Development Coordinator regarding Dinner details and ticket sale number and purchasers
- Meet with business/individuals one-on-one regarding table/ticket purchases to Annual Dinner
- Reach out to professional contacts and discuss table/ticket purchases
- Help the Nature Trust build the number of attendees to their Annual Dinner

Qualifications/Skills Required

- Excellent oral and written communication skills
- Willingness to make cold calls/meetings
- Good understanding of fundraising events
- Good presentation skills
- Ability to take initiative
- Demonstrated creativity an asset

Time Commitment

The volunteer should be willing to spend 4-8 hours per month, in addition to attendance at the event.

These volunteers will not be required to attend regular meetings but should keep in regular contact with the Dinner Planning Committee chair.

If you are interested in this volunteer position, please contact Robin Levy at (902) 425-5263 or robin@nsnt.ca.